

FREEDOM TOWNSHIP HALL MAINTENANCE AND RENTAL CHARGES
EFFECTIVE March 10, 2010

MAINTENANCE AND BREAKAGE DEPOSIT – LOCAL RESIDENTS AND NON-TOWNSHIP RESIDENTS	\$ 125.00
NON-TOWNSHIP RESIDENTS – TOWN HALL RENTAL	\$ 500.00
LOCAL RESIDENTS:	
FUNCTION WITH LIQUOR	\$ 200.00
FUNCTION WITHOUT LIQUOR – HALF DAY	\$ 75.00
FUNCTION WITHOUT LIQUOR – WHOLE DAY	\$ 150.00
MANCHESTER AREA SR. CITIZENS AND LOCAL 4-H GROUPS	FREE
OTHER LOCAL COMMUNITY ORGANIZATIONS MONDAY-THURSDAY	\$ 25.00 PER DAY
OTHER LOCAL COMMUNITY ORGANIZATIONS FRIDAY-SUNDAY	\$ 75.00 PER DAY

RULES AND REGULATIONS CONCERNING RENTAL OF FREEDOM TOWNSHIP HALL

1. **MAINTENANCE AND BREAKAGE DEPOSIT WILL BE RETURNED TO RENTERS IF HALL IS LEFT CLEAN AND WITHOUT DAMAGE. IF HALL IS NOT CLEANED TO THE SATISFACTION OF THE TOWNHALL MANAGER, THE \$125.00 MAINTENANCE AND BREAKAGE DEPOSIT WILL NOT BE RETURNED.**
2. **TWO SEPARATE CHECKS MUST BE MADE OUT TO THE FREEDOM TOWNSHIP HALL. ONE FOR THE MAINTENANCE AND BREAKAGE DEPOSIT. THE OTHER FOR THE RENTAL FEE. NO CASH, CHECKS OR MONEY ORDERS ONLY PAID TO FREEDOM TOWNSHIP.**
3. **REMOVE ALL GARBAGE AND TRASH FROM THE PREMISES. THIS INCLUDES THE RESTROOMS.**
4. **SWEEP HALL. MOP WITH CLEAR WATER IF NECESSARY.**
5. **DO NOT MOVE PIANO OR FLAG.**
6. **CLOSE AND LOCK ALL DOORS AND WINDOWS. CLOSE BLINDS.**
7. **NO TABLES OR CHAIRS ARE TO LEAVE THE HALL. THIS INCLUDES NOT USING THEM FOR OUTSIDE SEATING ON TOWNHALL PREMISES.**
8. **CLOSING HOUR 2 AM. THIS INCLUDES TIME TO PROPERLY CLEAN UP AND VACATE PREMISES. TOWNHALL KEY IS TO BE LEFT ON KITCHEN COUNTER.**
9. **THE HALL WILL NOT BE RESERVED UNTIL AT LEAST 50% OF THE RENT IS DEPOSITED WITH THE TOWNHALL MANAGER. THE RENTAL DEPOSIT IS REFUNDABLE IF NOTIFICATION OF CANCELLATION IS RECEIVED AT LEAST SEVEN DAYS PRIOR TO RENTAL DATE.**
10. **MAINTENANCE AND BEAKAGE DEPOSIT MUST BE MADE SEVEN DAYS IN ADVANCE.**
11. **TO GUARANTEE AVAILABILITY OF THE HALL (DECORATING ETC.), IT MUST BE RENTED AND A DEPOSIT MADE.**
12. **AN AFFIDAVIT OF RESIDENCY AND DOMINION MUST BE SIGNED BY PERSONS RENTING THE HALL AS A LOCAL RESIDENT.**
13. **RENTER MUST PROVIDE A COPY OF THEIR HOMEOWNERS OR RENTERS INSURANCE SEVEN DAYS IN ADVANCE. THIS CAN NOT BE WAIVED.**
14. **THE TOWNSHIP BOARD RESERVES THE RIGHT TO ACCEPT OR REJECT ANY APPLICATIONS FOR THE RIGHT TO USE THE HALL.**
15. **THE TOWNSHIP HAS THE RIGHT TO CLASSIFY APPLICANTS. HALL IS RENTED ON A FIRST COME, FIRST SERVE BASIS.**
16. **THE TOWNSHIP BOARD HAS THE RIGHT TO CANCEL THE CONTRACT IF THE MAINTENANCE AND BREAKAGE FEE IS NOT PAID SEVEN DAYS IN ADVANCE.**
17. **ANY USE OF THE HALL WILL BE SUBJECT TO STATE LAWS AND UNDER THE JURISDICTION OF THE FREEDOM TOWNSHIP BOARD.**